



STEPS IN BECOMING A LICENSED FAMILY CHILD CARE HOME PROVIDER

- ❑ Obtain the Application Packet for Family Child Care Homes from The Early Childhood Council of the San Luis Valley—Sherri Valdez 719-587-5363.
- ❑ Complete the application form, the finger print forms and have your physician complete the health physical form as directed in the application packet. Mail all completed forms to the Department of Human Services, Division of Child Care Denver.
- ❑ Before you can begin caring for children in your home:
 - You are required to complete the Medication Administration Course. Call Alamosa Public Health at 719-589-6639 - Della Viera or Rio Grande County Public Health—Judy Masters at 719-657-3352 for times and places.
 - You must be certified in CPR and First Aid, Contact Trinidad State Junior College at 719-589-7000 or the American Red Cross at 719-587-3314 for times and places.
- ❑ You must complete pre-licensing training (ECE 100) in the first 90 days. This class is scheduled for two Saturdays in February 2007, and again in October 2007. Contact Sadie Burns at Trinidad State Junior College 719-589-7000 to enroll.
- ❑ After your application is processed in Denver, it will be sent to Marilyn Bennett, the Licensing Specialist for our area. She will contact you and schedule a visit to your home. Should you have questions concerning licensing issues she can be contacted at 719-382-1180 or marilyn.bennett@state.co.us

Thank you for your interest in opening a Licensed Family Child Care business!

For assistance or information feel free to contact:

Sherri Valdez
Operations Director
609 Main St., Box 7
Alamosa, CO 81101
Voicemail: 719-587-5363
Email: svaldez@valleykidscare.org

For More Information you can also visit www.valleykidscare.org you will find links to Colorado Division of Child Care and other helpful information.