

Quality Improvement/School Readiness Project Policies

- All providers pay an initial \$250 cash down payment to the Early Childhood Council of the San Luis Valley. This payment is non refundable should the program drop out of the project prior to receiving a rating.
- All providers will receive an award letter which details the dollar amount of their award, the spending deadline, and requesting invoices indicating the provider has paid in full. Letter will include a form for providers to request approval of purchases by the Early Childhood Council of the San Luis Valley.
- No hand written receipts or invoices will be reimbursed.
- Travel or gasoline expenses will not be reimbursed.
- Carpeting, Adult-sized furniture (except rocking chairs in I/T classrooms) and other items that could be construed as “home décor” will not be approved.
- All purchases must increase quality beyond licensing requirements. Provider is expected to meet minimal licensing standards at beginning of project.
- Funds not spend by deadlines will be allocated to other uses.
- The Early Childhood Council of the San Luis Valley may, at its discretion, directly purchase items for participants.